

ISC Behaviour Management Chart (Years 2 to 5) K-1 levels 1 & 2 apply – Jan 2023

	Minor - Level 1	Medium - Level 2	Major - Level 3
Inappropriate Behaviour	<ul style="list-style-type: none"> Failing to work in Class Failing to Bring a School Item Calling Out Excessive Talking Eating in Class Not Following Instructions Lack of Punctuality to class Breaking Classroom / Lab / Library Rules Minor Uniform Policy Breach* Unauthorised Access Entering Undesignated Toilets/Areas Chewing Gum Missing Reflection Time Littering Misbehaving During Prayer / Assembly / In Toilet In Possession of a Prohibited item Email/Laptop/Pad improper use Low Level Opposite Gender Improper Interaction Low Level Vandalism 	<ul style="list-style-type: none"> Throwing Objects Disruptive Behaviour Insulting/Inappropriate Language Unaggressive Physical Contact Student Privacy Invasion Spilling water/liquid on other students Leaving class without permission / Wagging Class/Assembly/Prayer by more than 5 minutes Argumentative Behaviour with Staff Use of a Mobile Phone or Electronic During School Time Misbehaving During Incursions and Excursions Low Level Bullying / Cyberbullying Medium Level Vandalism Defaming / Spreading Rumours Act of Discrimination False Testimony / Theft / Bribery / Forgery Dangerous and/or Threatening Behaviour Disrespecting Staff Members Spitting or biting other students Teacher Privacy Invasion Improper interaction with others 	<ul style="list-style-type: none"> Initiating / Participating in Aggressive Physical Contact Verbal / Physical Sexual Gestures Inappropriate Behaviour/Aggression Towards a Staff Member Viewing / Sending Inappropriate Material Online Inappropriate and/or Indecent Act Inciting Violence and/or Aggression High Level Vandalism Serious Bullying / Cyberbullying Entering Opposite Gender Toilets In Possession of Inappropriate Material (ex: magazine) Leaving school premises without permission Verbal Sexual Harassment Inappropriate Physical Contact Gang Fights High Level Opposite or Same Gender Improper Interaction In Possession of Dangerous Items (ex: knife, gun, etc) In possession of Dangerous Substances Assault a Staff Member
	<ol style="list-style-type: none"> Remind the student of the appropriate action/behaviour. Give a verbal warning. Give the student an appropriate Level 1 consequence. Teacher to send a message to the parents to inform them of the incident via phone, class dojo or google classroom If the behaviour is not improved, give students a Level 2 consequence. Teacher to refer the case to the behaviour management coordinator (coordinator to meet with the student and decide on the action to be taken) Should the breach continue, behaviour coordinator is to escalate the case and give a Level 3 consequence. 	<ol style="list-style-type: none"> Give the student an appropriate Level 2 consequence. Teacher to contact the parents and then give another Level 2 consequence. Teacher to escalate case via an incident report to the Behaviour Coordinator. Behaviour Coordinator to arrange a meeting with parents, attended by the teacher. Student is given an appropriate Level 3 consequence. Behaviour Coordinator arrange a meeting with the parents. Give the student a Level 4 consequence. Behaviour Coordinator escalates the case up to Major Level, to Step 2 of the actions. 	<ol style="list-style-type: none"> Behaviour Coordinator to arrange a meeting with the student and give an appropriate Level 4 consequence. Behaviour Coordinator to arrange another meeting with parents and give the student another Level 4 consequence (consequence will be more severe than the last one) Behaviour Coordinator to arrange a meeting with the student and give the student an appropriate Level 5 consequence Repeat Step 3 until the consequence is Level 6, which is expulsion.
Applying Consequences	<p>Level 1</p> <ul style="list-style-type: none"> Verbal Reminder Seat Change Three Written Behaviour Marks Reflection Time <p>Level 2</p> <ul style="list-style-type: none"> 2 to 3 times of Reflection 1 to 3 sessions of Community Service. 	<p>Level 5</p> <ul style="list-style-type: none"> 2 to 5 days of suspension <p>Note: Suspension for up to 20 days per year. A suspension must not start immediately after another suspension ends.</p> <p>Level 6</p> <ul style="list-style-type: none"> Expulsion from school – if the student's behaviour is unsafe and non-compliant and the school exhausted all reasonable alternatives 	<p>Level 3</p> <ul style="list-style-type: none"> 3 to 5 times of Reflection Full day in-school Reflection 3 to 5 sessions of Community Service (Recess/Lunch) <p>Level 4</p> <ul style="list-style-type: none"> 2 Full day in-school Reflection 5 to 7 sessions of Community Service 1 day suspension Refer to Counsellor
Consequence Levels	<p>Suspensions</p> <ul style="list-style-type: none"> First suspension Meeting is attended by the behaviour coordinator (BC) & Principal. Second and Third suspension Meetings are attended by the BC and Principal Expulsion is attended by the BC and the Principal. Student is to be given a reasonable opportunity to attend counselling if suspended or expelled. 	<p>Uniform Policy Notes</p> <ul style="list-style-type: none"> Minor and Major Uniform Policy Breaches are detailed in the Policy Major Uniform Policy Breaches will result in a warning with going home Subsequent offence will result in the student sent home. A further offence will result in a suspension On the third subsequent offence, a meeting with the principal, parent and student will be held. If the student's behaviour is deemed to affect student enrolment at the school 	